

**South Western Ontario Bridge Association
Unit 249, ACBL
Policy and Procedures Manual**

INDEX

Revision Date: Feb. 4, 2023

Ref. #	Subject	Date Approved	Revision History	Revision Comments
2007-001	Payment of Mileage for Unit Business	Aug. 12, 2017	Feb. 4, 2023	Increased rate from \$0.40 to \$0.60 per km
2017-002	Ace of Clubs and Mini-McKenney Awards	Aug. 12, 2017		
2017-003	Payment of Honoraria	Aug. 12, 2017		
2017-004	Course Fees and Dues	Aug. 12, 2017	Oct. 6, 2019	Included LBIAD
2017-005	Reimbursement of Expenses Incurred in Foreign Funds	Aug. 12, 2017		
2017-006	Table Fees Charged to Tournaments	Aug. 12, 2017		
2017-007	Sponsorship for New Members	Aug. 12, 2017		
2017-008	Geographical Areas within Unit 249	Aug. 12, 2017		
2018-001	Tournament Supplies	Jan. 27, 2018		
2018-002	Sponsorship for Pairs/Teams representing District 2 in NABC and WBF Championships	Jan. 27, 2018	May 3, 2019	Included College Bowl and simplified procedures
2018-003	Junior Bridge	Jan. 27, 2018		
2018-004	Accounting Procedures - General	Jan. 27, 2018		
2019-001	Compensation for Clubs During Regionals	Jan. 26, 2019	Jan. 25, 2020	Specified compensation per "time slot" & included teaching games (bridge labs)
2019-002	Election Procedures	May 3, 2019		
2019-003	Tournament Free Play Vouchers for Volunteers	July 28, 2019		
2019-004	Free Plays – Intermediate/Novice Students	May 3, 2019	Sept. 7, 2019 June 4, 2022	Eligibility clarified. Voucher good for 2 years and simplified procedures Amended to allow redemption at Bridge Labs
2019-005	Procedures for Holding a Meeting and Decision-Making	Sept. 7, 2019		
2019-006	Rental of Unit 249 Equipment	Oct. 6, 2019		
2020-001	Complimentary Temporary Memberships at Tournaments	May 9, 2020		
2023-001	Record Retention	Feb. 4, 2023		